 **YOUTH JOB CONNECTION (YJC)**

 **PARTICIPANT REFERRAL FORM**

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| **[ ]  Windsor** 660 Ouellette Ave.Windsor Ontario N9A 1C1Phone: (519) 258-4076Fax: (519) 258-9510 | **[ ]  Leamington Branch**24 Oak St. East, Unit 7Leamington, Ontario N8H 2C2Phone: (519) 326-6224Fax: (519) 326-9739 |
| **PLEASE FAX COMPLETED & SIGNED FORM TO EITHER NCCE INC. SITE LISTED ABOVE** |
| **Date of Referral (dd-mm-yyyy):**       |
| **Name of Referring Agency/Organization:**  |
| **Contact Person:**  | **Signature:**X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Phone:**  |
| **Email:**  | **Fax:**  |
| **PARTICIPANT INFORMATION** |
| **Participant Name:**  |
| **Date of Birth (dd-mm-yyyy):**  | **Gender:** **[ ]** Male [ ]  Female [ ]  Undisclosed |
| **Street Address:**  |
| **City:**  | **Prov:**  | **Postal Code:**  |
| **Home Phone:**  | **Alt/Cell:**  | **Email:**  |
| **ELIGIBILITY AND SUITABILITY** |
| The YJC program will serve youth aged 15 to 29 who experience multiple and/or complex barriers to employment by providing more intensive supports beyond traditional job search and placement opportunities. These include:• Paid pre-employment training to promote job-readiness;• Job matching and paid job placements, with placement supports for participants and hiring incentives for employers;• Mentorship services; and• Education and work transitions supports.**Eligibility**Individuals must be:• 15 to 29 years old at time of registration• A resident of Ontario• Eligible to work in Canada• Unemployed\*• Not participating in full-time training or education\*\*Individuals who are employed or in training/education may be considered based upon further assessment | **Suitability Indicators:**Participants must possess, on average, 3 to 4 of the suitability indicators.[ ]  Aboriginal Person[ ]  Person with Disability, Mental Impairment/Disorder, Learning Disability[ ]  Age <20[ ]  Recent immigrant (<5 years)[ ]  Education level attained (<=Grade 12)[ ]  English/French Language proficiency (documented evidence)[ ]  Essential Skills including literacy (documented evidence or assessment of low level proficiency in one or more of the nine essential skills)[ ]  Work experience (no experience or none in the last six months)[ ]  Family/Household Circumstances (i.e. low income, lacks family support, primary caregiver, lives alone with low income)[ ]  Socially Marginalized (Homelessness/lack of stable residence, youth that have experienced racism, homophobia, religious or other form of discrimination)[ ]  Addictions issues, criminalized or involvement with the justice system, in or leaving care of child welfare system, other forms of discrimination or hardship[ ]  Source of Income (Crown Ward, OW, ODSP, dependent of EI/OW/ODSP, no income) |
| *I understand that my personal information is considered confidential and will be protected under the provisions of the Freedom of Information and Protection of Privacy Act and the Municipal Freedom of Information and Protection of Privacy Act and their regulations. I will allow the Ministry of Community and Social Services (MCSS), The City of Windsor and New Canadians' Centre of Excellence Inc. (NCCE Inc.) to share my personal information with each other. This may include the form of electronic data exchanges.* |

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**Client Signature Date**

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**Parent/Guardian Signature (if participant under 16) Date**

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[ ] Verbal consent provided Date

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**Signature of Caseworker and Caseworker Number *(if applicable)* Date**