# **ELT**Enhanced Language Training

<u>Together</u>



- Part-time and full-time skill and occupation specific training classes are available
- · Gain Canadian work experience through work placements with reputable employers
  - · Access to a variety of employment supports and community resources
  - Free childcare and transportation assistance are available for eligible clients

# Bienvenue 歡迎光臨 Welcome خوش آمدید Bienvenida



Citizenship and

Immigration Canada

Citoyenneté et

**Immigration Canada** 

Enhanced Language Training (ELT) program provides work or occupation focused language training to newcomers/immigrants to Canada who are assessed at Canadian Language Benchmarks (CLB) 6 or higher and intend to re-start their careers in Canada or work in a related field.

#### Canadian Workplace Culture and Communication

This course is designed to equip participants with the essential communication skills needed to succeed in a diverse and highly competitive professional Canadian workplace.

#### **English for Office Administration and Customer Service**

This course is designed to develop the essential soft and hard skills for a successful career in administration and customer service sectors.

#### **Advanced English for Internationally Trained Professionals**

This course is designed to enhance participant's English language skills in order to further their career in Canada.

## Computers for the Workplace – Intermediate to Advanced

This course is designed to help learners enhance their computer skills and produce and manage a variety of workplace related documents utilizing various computer software.

#### **English for Entrepreneurs & Business People**

This course is designed to equip participants with essential business communication skills and thorough knowledge of business practices in Canada and the steps involved in running your own business.

#### **Business Writing**

This course is designed to help participants improve their business writing skills.

## Eligibility:

- Permanent Residents. Protected Persons and Persons in Canada who have received initial approval of their application from Citizenship and Immigration Canada
- Valid language assessment
- · Looking for a job in their field or related area

All of our programs and services including childcare are available at no cost to eligible clients

For more information or registration, please call 519-258-4076 ext.1203 or 1606.

> Funded by: Financé par :

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or visit us at **NCCE Inc. Main Office** 660 Quellette Ave. Windsor, Ontario N9A 1C1